

# **HOW TO APPLY TO THE TOSKETCHFEST FILM FEST 2023 USING FILM FREEWAY**

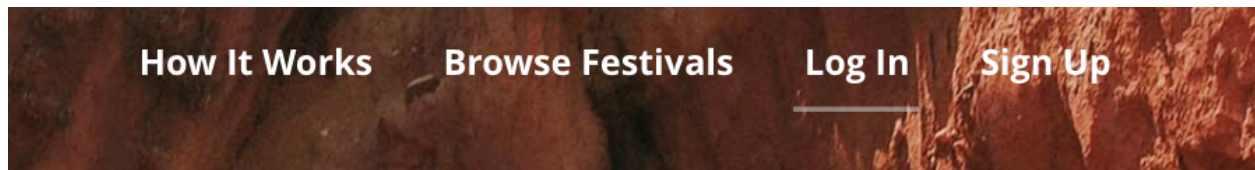
FilmFreeway is an online platform for filmmakers to submit their films to hundreds of film festivals globally. This year, the Toronto Sketch Comedy Festival will once again accept Film Fest submissions on FilmFreeway.

**Here is a helpful guide to assist you in applying to TOSketchfest23:**

## **1) SIGN UP TO FILMFREEWAY**

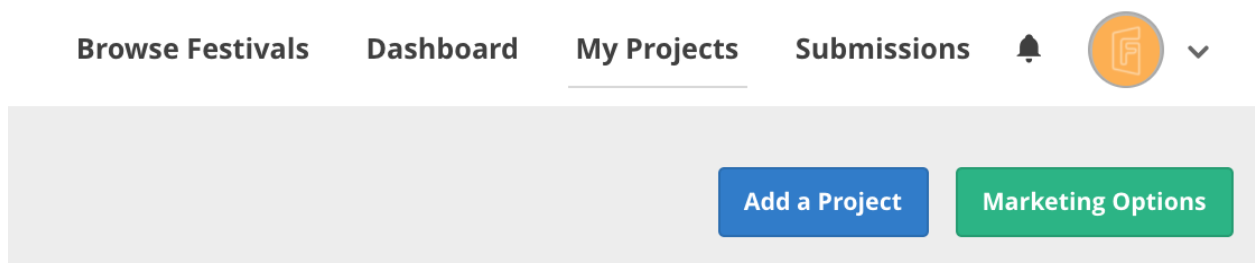
Signing up is free! FilmFreeway also has a [Gold membership](#) option, but it is not required.

Visit [FilmFreeway.com](https://FilmFreeway.com) and click Sign Up in the top right hand corner, or Log In if you already have an account.



## **2) ADD A PROJECT**

Once you are signed up and signed in, click on the “My Projects” tab in the top right hand corner, then click the blue “Add a project” button. If you have signed up for the first time, FilmFreeway will automatically bring you to this page.

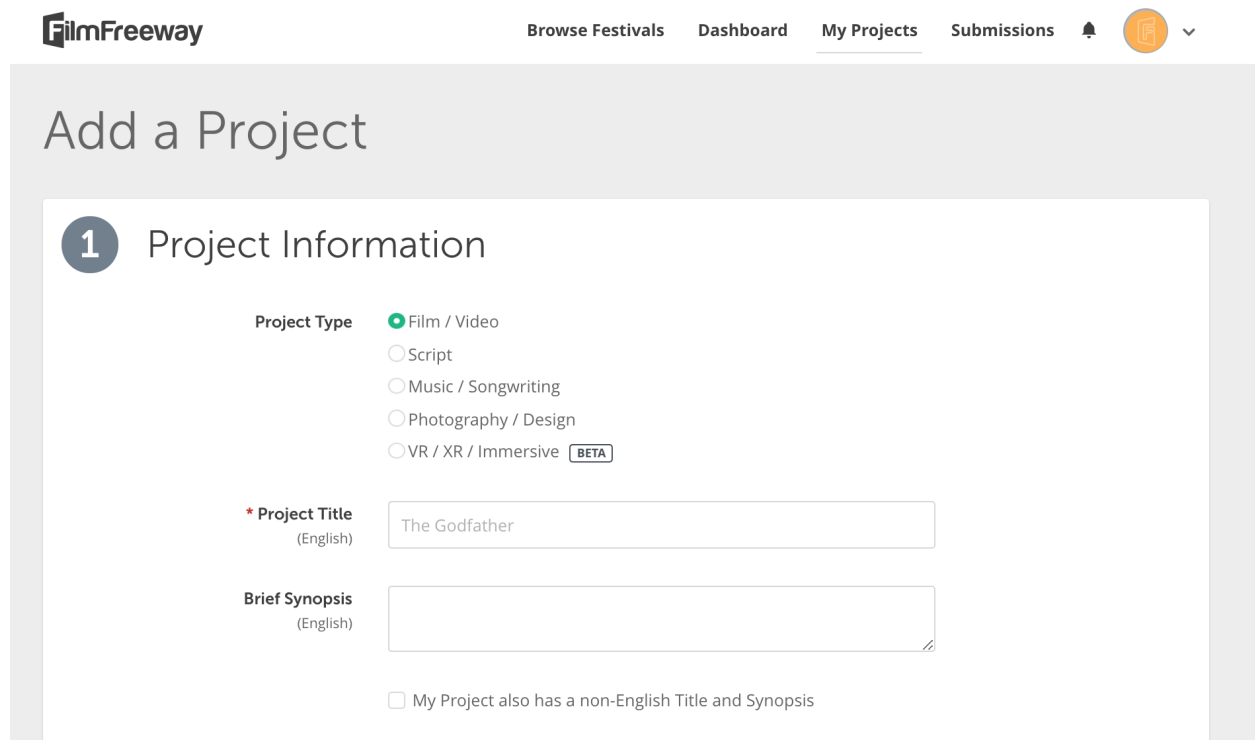


### 3) ADD A PROJECT: Project Information

This is your opportunity to provide information about your comedy short.

Although not every field is mandatory, we strongly encourage you to use every opportunity to provide as much information about your submission as possible. This will provide useful context for the jury and programmers when selecting work.

Under “Project Type” choose the Film/Video option.



The screenshot shows the FilmFreeway website interface. At the top, there is a navigation bar with the FilmFreeway logo and links for Browse Festivals, Dashboard, My Projects (which is underlined), Submissions, a notification bell, and a user profile icon. Below the navigation bar, the main heading is "Add a Project". The form is titled "1 Project Information". It contains several fields: "Project Type" with radio button options for Film / Video (selected), Script, Music / Songwriting, Photography / Design, and VR / XR / Immersive (marked as BETA); a required field for "Project Title (English)" with the text "The Godfather"; a text area for "Brief Synopsis (English)"; and a checkbox at the bottom labeled "My Project also has a non-English Title and Synopsis".

Once steps 1-5 are filled out to the best of your ability, click the green “Save” button at the bottom.

### 4) ADD AN ONLINE SCREENER

This is your opportunity to add the video for your submission.

You can upload a video file up to 10 GB, - or - provide a YouTube or Vimeo link. If adding a link with or without a password, click the blue Save button.

TEST

[View Project](#)

[Edit Project](#)

[Project File](#)

[Privacy](#)

[Marketing Options](#)

## Add an Online Screener

Link or upload your video. Only festivals you submit to can view your video.

### Upload

Upload a high-quality video file, up to 10 GB.

[Choose File](#)

Your file will begin uploading immediately.

### Link

If your video is on Vimeo or YouTube, simply paste the URL and password below.

#### URL

Example: vimeo.com/48425421

#### Password (optional)

[Save](#)

Once you upload your submission video or link, scroll down to provide additional information or materials for your submission including photos, bios, press kits etc. Although not every field is mandatory, we encourage you to use every opportunity to provide as much information about your submission as possible.

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[Overview](#)

[Credits](#)

[Specifications](#)



[Add Poster Image](#)

It's a so funny movie.

Director - Damien Nelson



[Add Director Headshot](#)

[Add Director Biography](#)



[Add a Trailer](#)

#### Still Photos



[Add Photos](#)

#### Project Links

[Website](#)

[Twitter](#)

[Instagram](#)

#### News & Reviews

[Add Article](#)

#### Files & Attachments

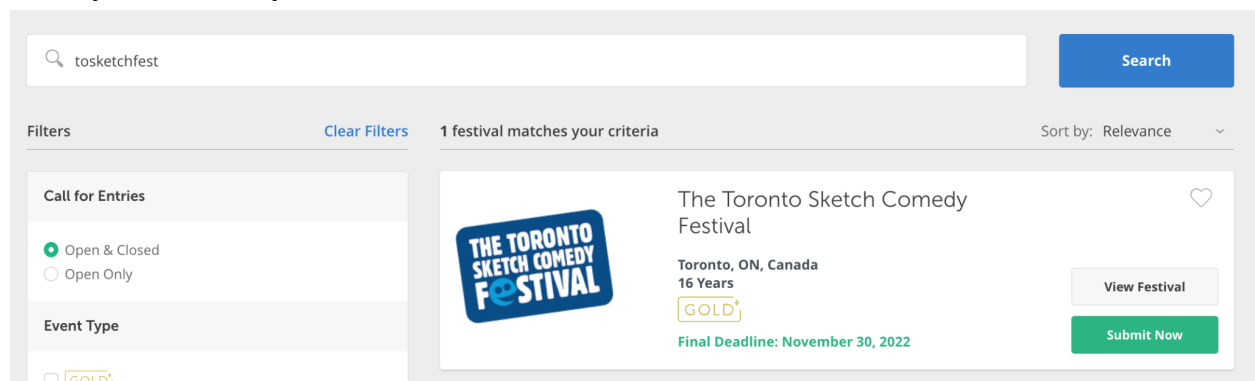
[Add File](#)

## 5) READY TO SUBMIT

Once you have all of the information and video for your submission project uploaded and saved, click on the “Browse Festivals” tab in the top right hand corner.

Search for “Toronto Sketch Comedy Festival” then select the gray “View Festival” button to go to our [festival page](#), - or - the green “Submit Now” button to submit immediately.

If you visit the festival page first, click the green “Submit Now” button in the top right when you are ready to submit.



## 6) CLICKING THE SUBMIT NOW BUTTON

A pop up window will appear which includes options for the Standard fee or Gold Members fee, and demographic information. TOsketchfest collects demographic information about the creatives involved to assist us in our Diversity and Inclusion Strategy. The information collected here will be used to create aggregate data that will describe the diversity of the Festival program.

The Toronto Sketch Comedy Festival

Select Project

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Select all categories you wish to enter:

Category	Fee
Film Shorts - TOSketchfest Film Festival	Standard: \$18.85 <input checked="" type="checkbox"/> Gold Members: \$16.96 <input type="checkbox"/>

This festival requires additional information. Please complete all fields:

\* Does anyone in your Creative Team (Director, writer, or key cast) identify as:

☐ Artist Under 30 Years Old  
☐ Artist Over 50 Years Old  
☐ Black  
☐ Deaf, Mad, Disabled  
☐ Female  
☐ Indigenous  
☐ LGBTQ2S+  
☐ Non-Binary, Gender Fluid, Gender Non-Conforming  
☐ Person of Colour  
☐ An Identity or Community that we have missed in this list  
☐ None of the above

Add to Cart

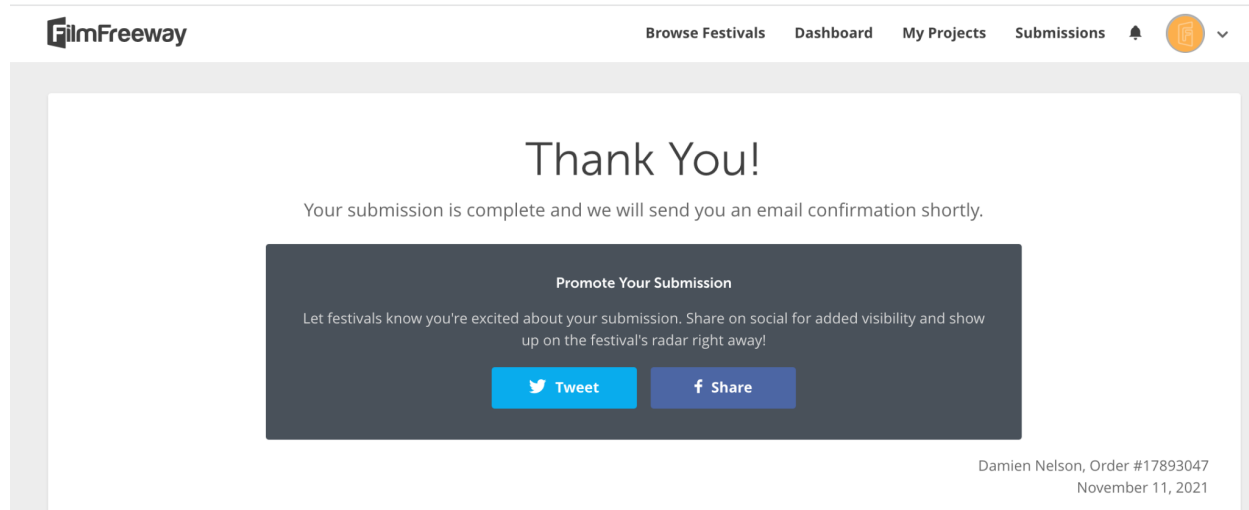
Add to Cart & Checkout

Once filled out, choose the “Add to Cart & Checkout” button. If you are using a waiver code, you will be able to enter it on the next page.

## 7) CHECK OUT

You will then be taken to a “Cart Summary” page where you can confirm the “order”, add a cover letter, and enter payment information. Submission fees are \$25 CAD.

Click the green “Pay & Complete Order” button, then your submission is complete and you will receive an email confirmation (check your spam box!)



You're done! Now our Festival Jury will watch all submissions to help decide the 2023 TOsketchfest Film Festival lineup.

### TALK TO US:

If entry fees are a barrier for you to submit to the Toronto Sketch Comedy Festival, please reach out to [ivan@torontosketchfest.com](mailto:ivan@torontosketchfest.com) for additional options.

Do you have a show that's outside the box? Not sure if your work is a good fit? Reach out to us to discuss before completing your application with any questions or ideas. Email us at [info@torontosketchfest.com](mailto:info@torontosketchfest.com).

For full information about Festival Submissions please visit:  
<https://www.torontosketchfest.com>